## BANGOR TOWNSHIP SCHOOLS DISTRICT ELECTION CONSOLIDATION DISCUSSION JANUARY 16, 2007 BAY COUNTY, MICHIGAN

An informational session regarding the Bangor Township Schools District Election Coordinating Committee convened at 2:02 p.m. at the Alice and Jack Wirt Public Library meeting room on January 16, 2007. The purpose of the session was to provide information and answer questions regarding the "Election Consolidation" statutory requirements.

Present: Cynthia A. Luczak, Bay County Clerk

Dr. Tina Kerr, Bangor Township Schools Superintendent

Janet Santos, Bangor Township Clerk

Dawn Cygan, Bangor Township Deputy Clerk

Patti Shorkey, Bay County Deputy Clerk

C. Luczak explained the school district election coordinating committee must meet no later than January 31, 2007 in order to review the initial report filed by the committee with the Secretary of State in 2005. The report must then be submitted to the Secretary of State within two weeks of a formal meeting.

Also noted by the Chairperson was the compliance with the Open Meetings Act.

C. Luczak emphasized due to the fact the Bangor Township Schools are wholly contained within Bangor Township, the Bangor Township Clerk is the election coordinator and is responsible for a plan. The other members will be the township election commission and the secretary of the school board or their designee. The school district election coordinating committee must meet no later than January 31, 2007 in order to review the initial report filed by the committee with the Secretary of State in 2005. The report must then be submitted to the Secretary of State within two weeks of a formal meeting. Requirements of the report were reviewed by C. Luczak.

Dr. Kerr was provided a copy of the State outline.

Janet Santos, Bangor Township Clerk and Dawn Cygan, Bangor Township Deputy Clerk arrived at 2:15 p.m.

C. Luczak stated that any separate services performed by the County Clerk such as programming; proofing; and publications must be agreed upon under a mutual agreement of the parties.

When conducting school elections, Bay County's precincts will be the same as in a local, state or federal election.

Additionally explained was how the ballot issues govern the jurisdiction of preparation of the ballot.

C. Luczak questioned if the anticipated polling location changes were confirmed. Discussion regarding changes followed. Dr. Kerr advised that the Edison School may not remain a polling location. Encouraged were the combining of precincts when located at the same polling location. Clerk Santos was reminded voters must receive notification of a polling place location change sixty (60) days prior to an election as per law.

The division of costs to conduct an election was explained by C. Luczak. Costs are charged back to the township or school district by percentage (publications), actual costs (ballots) or by an equal split (canvassers).

Prior to concluding, J. Santos and Dr. Kerr decided on a meeting date of January 29, 2007 at 10:00 a.m. at the Bangor Township Administrative office.

The discussion adjourned at 2:35 p.m.

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Cynthia A. Luczak, Chairperson